

**CTO Council Meeting
9th May 2006**

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Chair: SIMON FIELD

Attendees:

Name

Anne Moises
Bob Armstrong
Jon Chadwick
Henry Bloomfield
John Wailing
Jon Wrennall
Kenny Patrick
Luke Trotman
David Chapman
Jagdip Grewal
Paul Reynolds
Paul Vagg
Patrick McLaughlin
Simon Field
Stephen Thurlow
Steve Dunthorne
Tim Rainey
Phil Buckle
Andy Ross
Invitees
Professor Frank Kelly
Marc Hocking
Those hi-lighted in red = stand ins for CTOs

Apologies:

Andrew Stott
Andy Williamson
John McKernan
Peter Court
Steve Marsh

UPDATES

Update on action points from last CTO/C meeting

- ASE has been set up
- Shared Services matrix has been circulated
- Virtualisation of application services/inconsistent loads – some responses received rest with interest chivvied to respond
- Sharing scanning capacity with ONS – only HMRC responded
 - o This incorporated a broader issues – suppliers trying to resell something one dept has already bought
 - o If a dept chose to do something alone then we needed to understand the reasoning for this
 - o GSI functional requirements -0 covered in GSI update

- o WSDL Group – John Wailing has spoken to interested parties (Andy Greener, Steve Bailey (DWP) and PITO).
- o ACTION POINT eGU (John Wailing) to establish and run a WSDL Group and arrange a meeting by 12th June
 - Circulate meeting date to CTOs idc
- It was noted that there was a need for a common interface and the suggestion that all list their substantive interfaces and the standards being used as this would expose where people needed to do something with WSDLs
- We need to standardise on standards first and then look at WSDL services
- That required clarity on WSDL work asap
- A potential clash between our standards and international standards was mentioned
 - o Jon Wrennall can field colleague who sits on an international group

CTO Connect

- Currently 8 potential subscribers and 5 declinations out of required 30 (Stephen Thurlow (PITO) put name forward at meeting – limited support/little requirement if CIO is member of CIO Connect
- ACTION POINT Jon Wrennall will negotiate price with NCC on basis of current CTO numbers plus number of private sector contacts who might also wish to join
- Comment - Simon Field mentioned that BA host a quarterly meeting that, among other things, produces assets or the TIF site

Shared Services

- Reference to Peter Court's matrix which was circulated recently
 - o Deadline set - 12th June
 - **ACTION POINT VN to circulate deadline and document to all CTO members**
- EA should in part drive shared service agenda and we need to make better contact with David Myers team
 - o Shared Services speak to the business side rather than the IT function in departments and links between the two need to be made
 - o There was also reference to Project Isaac – a shared services initiative for IT services among smaller departments. Would like some clarity on this work.
 - **ACTION POINT Peter Court to find out detail about Project Isaac**
- John Wailing mentioned Shared Services bulletin
- o **ACTION POINT VN give all CTOs sight of this document**
- There was a question about how Shared Services work fits with CJIT
- o **ACTION POINT Carl Bate to respond**

GSI

- John Wailing will set up separate meeting with Chris Illman (OGC/BS) idc to obtain input from business perspective
 - o Mentioned COI's and browsing via thin clients (allowing data segregation)
 - **ACTION POINT CTOs want a detailed presentation on this concentrating on what is required from the business perspective**
- VN/Peter Court to organise this in June
- It was noted that some were unclear of OGCs drivers and where they are responding re voice and data integration
 - o CTO/C should be involved as OGC a very closed shop on this
 - o The Implementation plan is the driver and the vision of one converged network for government

SECURE ENTERPRISE ARCHITECTURE

- Documentum eRoom – Marc Hocking - HMRC has set this up for CTOs plus others (200 initially) with Fujitsu hosting (for free) – is a GSI facing repository/collaboration space and also tests plans for secure EA.
- Sits outside HMRCs DMZ
- Not single sign on/federated id and no local licensing issues
- o **ACTION POINT Jon Wrennall to demonstrate at next CTO C meeting – site will have been pre-populated with ASE work**
- o **ACTION POINT Will need TOR developed – for eGU?**
- o **ACTION POINT eGU to manage ratification of user names (which will be based on email addresses) and password mgt etc.**
- One of the workstreams arising from the EA will be around knowledge management/collaboration – John Wrennall proposed that this group ‘owns’ the assets of eRoom

- Comment – John Wailing mentioned meeting he had had this morning with representatives from BP to discuss their EA – BP is also a federated organisation with stovepipes

Cap Gemini supported ASE EVENT 12/13th June

- Comment made that CIOs support the development of a X Govt EA
- o Less clear mandate where dept is a loose federation and CIO cant speak for all the parts
- Also published in the implementation plan
- Mentioned that SI reps have been invited to the event – SI’s need to buy in and understand so should be encouraged to join in developmental work
- Attendees:- CTOs plus one plus reps from major SI’s invited to date
- o IBM/Accenture/BT/Fujitsu/EDS/CapGemini plus CSIA rep (Information Assurance important) and NCC rep
- Steve Dunthorne suggested inviting rep from Logica CMG
- o **ACTION POINT SD to arrange**
- Paul Vagg then suggested ATOS and Steria
- o **ACTION POINT PV to invite ATOS rep and Andy Ross to invite STERIA rep**
- This was only the first event and that there would be opportunity for other SI’s to engage idc
- John Wailing to invite Andy Hopkirk, NCC and BP
- **ACTION POINT – additional questions to address at ASE**
- o What is the EA for? (ONS)
- o How will it be used (this is part of the ‘what is it’ question) (ONS)
- o What will we achieve by using it (DWP)
- It was asked if we agreed that the model should be citizen centric i.e. aims to achieve enhanced delivery of service (rather than efficiency savings/enhanced agility etc)
- o Possibly both as citizen centricity can only be achieved by working X government
- o It was commented that as the impetus for the work was the TG Strategy and this has a strong citizen centric element
- **ACTION POINT CTOs to re-read implementation plan before ASE and plan should be on wall on the day**

ASE OUTCOMES

- It was proposed adding Benefits Realisation plan to required outcomes
- Clarity required on what hoping to achieve – i.e. joining up across interfaces with outside and within the NHS

- Instantiating shared services via the EA reference model is goal but starting with collaboration is good- EA should make joining-up easier
- o Both the 'picture' (of the EA) and the action plan to deliver it (which inc governance/benefits realisation plan etc) are key outcomes
- Need to work with current mechanisms already in place – the CSR and that we need something explicit covering that **ACTION POINT to ensure Cap aware**
- EA IT architecture must fit with departmental business architectures – ACTION POINT if available CTOs must provide their business architectures
- **ACTION POINT If CTOs have both a IS and an IT strategy both should be forwarded to Cap who will try to genericise. John Wailing to write to CTOs advising what exactly to send and to whom and by when**
- o Jon Wrennall will put the content on the eRoom (up to restricted only)
- o IPR mentioned – no issues about depts not owning the IPR to there is Strategies etc identified
- o Issue about vendors having sight of other documentation – will be available at the ASE only – and vendors will have signed departmental NDA's (sanitised versions of docs acceptable)
- o Tomes not required Conceptual EAs etc on 2 sides appropriate
- **ACTION POINT CTOs to provide names of all attendees to VN**
- Stephen Thurlow asked about the ASE 'side shows'
- o These are the 5/6 'trade shows' that will be at the ASE – a 'command and control' dept example, a loose federation departmental example, a local govt example etc – the full agenda is still a work in progress
- Attendees form govt side need to specify whether command and control or federated organisation
- It was proposed that a questionnaire be developed to get the necessary detail required before the event
- **ACTION POINT ASE Sponsor Group to produce a questionnaire to send out to the attendees**
- o Also asked about representation/work from other foreign governments citing the Canadians and American – possible lessons to be learnt?
- **ACTION POINT Cap to consider including something from other government's experiences**

NEXT CTO/C MEETING (29/30th June Sunningdale)

- GSI meeting mentioned about to report back
- WSDL meeting likewise
- Peter Court to provide update on shared services and identify the technical constraints hilited by his WG
- o Will need to differentiate between shared IT services/wish list of front office shared services and back office shared services
- Remove partitioning of the EA space from proposal list of agenda items
- Full briefing (separate from Peter Courts update) on shared services required and discussion of technical constraints **ACTION POINT ask David Myers to present**
- Keep GI
- o **ACTION POINT eGU to provide appropriate speaker and to cover addressing**
- Someone form OS? – the Mastermap architecture
- **ACTION POINT John Wailing to ask OS about addressing piece**
- Stephen Thurlow proposed something on EA tools – to be covered in output from EA?
- Was a question following the presentation on the data challenge as to whether there should be a data discussion at the CTO C in June or whether we should wait and see what transpires from the ASE/work the CIOs are doing on data. Not resolved.

Action Points CTO Council meeting – 9 May 06

Issue	Status	Background
CTO Connect	VN has passed details of interested CTOs to NCC who will take forward.	HMRC are planning to give all of Steve Lamey's direct reports (8) CTO membership. These plus 8 CTOs who have already agreed to take part, together with some negotiating should lead to an acceptable package for the CTO Council members
ACTION		John Wrennall to take this forward with NCC. Any CTOs who have yet to be in touch and want to be part of CTO Connect to get in touch.
Shared Services – Peter Court's matrix		e-mail has been sent to those CTOs who expressed an interest in being involved in discussions around IT shared services
ACTION	done	VN to forward the mail to all CTOs and reps at the 9 May meeting. Include a deadline of 12 June
Shared Services		CTOs asked for more clarity around: <ol style="list-style-type: none"> 1. Project Isaac 2. The expectations from IT services of the shared services agenda which is currently being led from a business perspective
ACTION:	Pencilled in	To be included on the next CTO Council agenda.
GSI		Future development
ACTION:	Arranged for 27 June	eGU to arrange meeting before the next CTO Council meeting to include CTO + network specialist
eRoom		Jon Wrennall has negotiated a free, browser based, GSI hosted, unbranded team-room facility to be delivered by Fujitsu
ACTION	Pencilled in agenda	Intro to the facility will be delivered at the next CTO Council meeting and CTOs will then be invited to nominate team members who should have access to it – details of CTOs has already been provided
Virtualisation		Topic raised by HMRC at the last CTO Council meeting
ACTION:	Not for eGU	A couple of CTOs have expressed interest, others should contact Andrew Bull, HMRC
The Census		Topic raised by ONS at the last CTO Council meeting
ACTION:	Not for eGU	Sharing facilities for the census now firmly on the agenda. CTOs to contact Simon Field or Ian Cope about possible sharing opportunities
WSDL	J ohnW has contacted HMRC wsdl expert to get him to define interest	Since the last meeting initial discussions have taken place which now need to be extended as work in this area feeds into GSI and Identity Management work areas
ACTION::	– cleared with JonW – meeting will use	eGU hosted meeting for CTO reps to be held before 12 June

	HMRC position as starting point.	
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ASE event		Outcomes and objectives for the ASE event were discussed
ACTION:	<p>Mentioned in mail to CTOs</p> <p>Done Done Done AH done</p>	<p>1. CTOs who haven't yet responded should confirm attendance and whether an EA specialist will be accompanying them</p> <p>2. Before the ASE participants should re-acquaint themselves with the Transformational Government Implementation Plan and in particular paras 69/70</p> <p>3. John Wailing to liase with CAP: to add</p> <ul style="list-style-type: none"> • 'Benefits realisation plan' and substitute 'framework' for 'reference model' in the list of outcomes • 'What will it achieve' as a key question • Other government success stories • to develop by 12 May a questionnaire for departments to complete which gives details of the governance model in their department • to give guidance to departments on where they should send by end of May: • copies of their business architecture (where avail) • copies of IS/IT strategy • 2-page max copy of EA at conceptual (or logical if that's all that's available) level <p>Suppliers:</p> <ul style="list-style-type: none"> • Steve Dunthorne CPS to invite LogicaCMG • Andy Ross NOMS to invite Steria • Paul Vagg HO to invite ATOS • John Wailing to invite Andy Hopkirk, NCC and BP <p>all suppliers to be at CTO level</p>