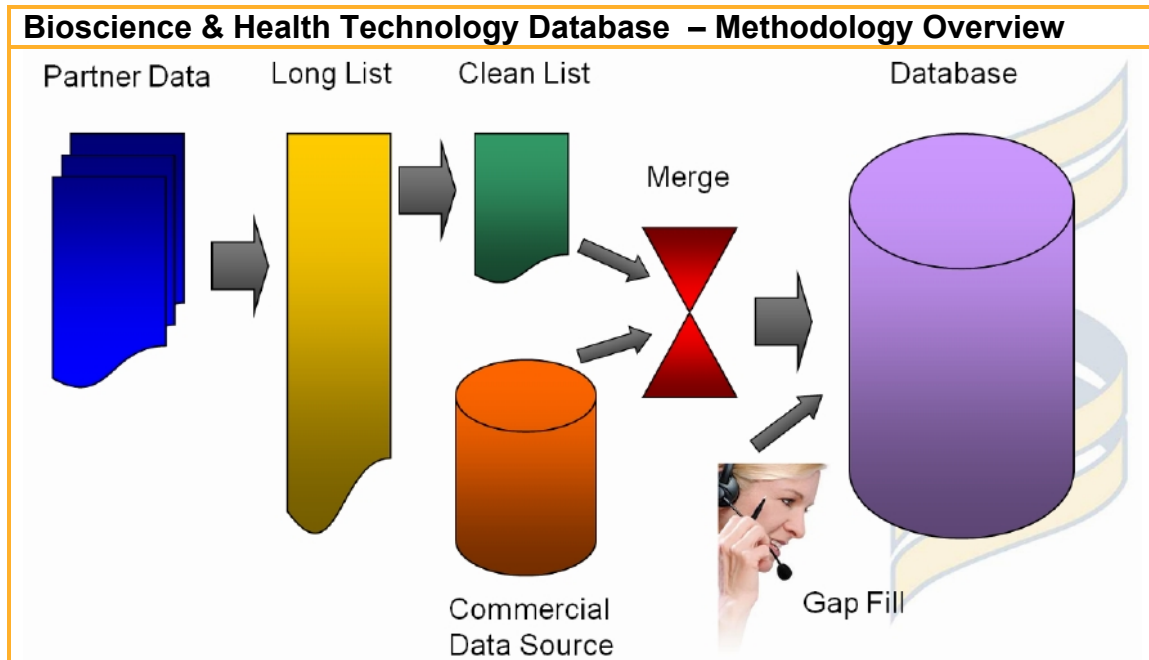


## Building the Bioscience & Health Technology Database

The following describes the process which will be used to construct the database:



**Step 1 – Data will be gathered from Data Partners.**

**Step 2 – Data will be rationalised into a Long List.**

**Step 3 – The Long List will be verified and duplicates removed to create a Clean List.**

**Step 4 – The Clean List will be used to query Commercial Databases and extract detailed company information.**

**Step 5 – The data from the Clean List and the Commercial Databases will be merged into the Bioscience & Health Technology Database.**

**Step 6 – Gaps in information will be filled by telephone and desk research. The level of this work will be prioritised and capped each year.**

**Step 7 – The database will be validated and signed off for use by BERR/DH/UKTI.**

## Gathering Data from the Data Partners

A key element of the approach to building the database is the grass roots knowledge of the Data Partners. These sector support organisations, RDAs and trade associations have an intimate knowledge of the activity within their footprint. It is the aim of this project to harness that knowledge to identify and segment the companies that fall within the scope of this work.

It is acknowledged that bringing some 30 data sets together will present difficulties both in the amount, type and scope of the data, and in the permissions of use which surround it. Therefore, the approach to be used requires only minimal information from the Data Partners, which typically is already in the public domain.

In particular, the data partners will be asked to:

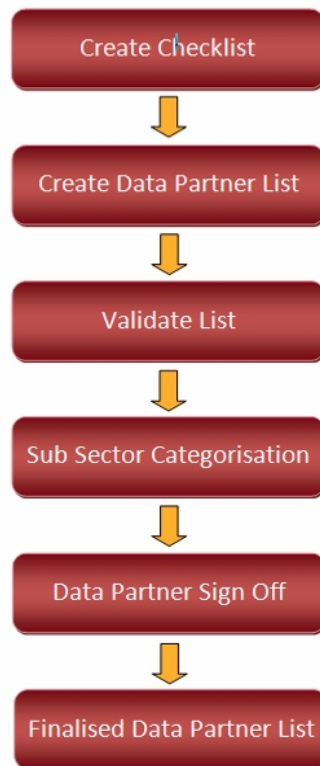
1. Identify all organisations, which they are aware of (regardless of membership status/relationship to the Data Partner) which are In Scope for the database.
2. Provide basic information on those organisations (Address, Contact Details, Company Registration No etc)
3. Provide a classification of the segmentation for the Company
4. Assist BERR/CBSL in resolving any queries

## Methodology

The methodology for gathering data from the Data Partners will contain the following steps:

1. BERR will request the Data Partner's assistance with the project
2. The CBSL team will prepare guidance notes and a checklist document to assist the Data Partners to consider all sources of companies in the sector.
3. CBSL will work with the Data Partners to produce the individual Data Partner lists.
4. CBSL will validate the Data Partner's List with the Data Partner, who will undertake initial sub sector segmentation of the list.
5. The Data Partner will be requested to sign off the list.
6. The Data Partner will be publically acknowledged as contributing to the database, and will be able to use a standard statement on their website and in their promotional material.

### Creating Agreed Data Partner Lists



7. CBSL will create the Long List from all the partners
8. CBSL will resolve any conflicts and duplication to create a clean list ready for the merge.