

PAPER ON THE CURRENT STATUS OF NEPLG AND NEPLG SUB GROUPS: MARCH 2008

Purpose

The purpose of this paper is to provide an update on the membership and work of the Nuclear Emergency Planning Liaison Group (NEPLG) and the various sub groups. It is intended to update members of NEPLG and sub groups on the current status of each of them at mid December 2007 and, subject to the views of members, may become a regular Process Review Sub Group (PRSG) and NEPLG paper as it brings together all of the work of NEPLG in a single document.

Minutes of sub group meetings are available on the BERR website if people wish to see a more detailed report.

BACKGROUND

The Nuclear Emergency Planning Liaison Group (NEPLG) is a forum which brings together, under Department for Business, Enterprise and Regulatory Reform (BERR) chairmanship, a wide range of organisations with interests in off-site planning for an emergency at a civil nuclear licensed site. The Group identifies, discusses and finds solutions to common problems, and agrees improvements in planning, procedure and organisation which would form a framework of advice to emergency planners.

PRSG has a role in overseeing the work of the other sub groups to ensure that the needs of the emergency planning community are being met by the agreed work streams.

NEPLG

TERMS OF REFERENCE

- The NEPLG is a national forum which brings together organisations with interests in off-site planning for an emergency at a civil nuclear licensed site.
- The Group identifies, discusses and finds solutions to common problems and decides upon how these issues should be taken forward.
- The Group agrees improvements in planning, procedure and organisation which might form a framework of advice to nuclear operators, the

emergency services and those other organisations that may be involved in the response to a nuclear emergency.

- The Group will set up Sub-Groups and working Groups as necessary to bring forward suggestions for improvements in planning procedure and organisation.

CURRENT STATUS

NEPLG met on 31 January 2008. Agenda items included short presentations by Duncan Poole – NDA – on insurance claim work and John Skegg – BE (on behalf of media Sub group) – proposing that a media table top exercise in order to promote the use of the MBC user guide should take place. David Humphreys presented the new Recovery Plan template for endorsement. The group is currently without an ACPO rep and BERR took an action to chase this up. The next meeting will take place on 17th July 2008 at BERR.

MEMBERSHIP

Organisation	Member
BERR	John Foggo (Chair) Louise Robson Andrew Wooldridge Dawn Ferrier (Minutes Sec)
FSA	Cathy Alexander
Environment Agency	Carol Attwood
DfT	Nicholas Barton
Defra	Keith Binfield
MoD	Stan Cameron
DH	Ian Chell
GDS	Tony Crompton
GO	Julie Dawber
Emergency Planning College	Rob Ellett
Met Office	Graeme Forrester
Non-REPPiR Sites	Keith Fox
LGA	David Humphreys
SE (Health)	Arthur Johnston
UKAEA	Terry Kelly
Springfields	Christopher Lloyd
SEPA	Bill Lyons
Winfrith	Jerry Matthews
Sellafield Ltd	Norman McPhail
Magnox South Magnox North	Keith Pearce Peter Fenn
Ambulance Service Association	Chris Perry
Civil Nuclear Constabulary	Richard Pink
NII	Bob Powell
HPA-RPD	Lesley Prosser
NDA	Alan Rae
Windscale	Malcolm Richardson
Dounreay	Anthony Ridgley
URENCO	Ann-Marie Roach
SE	Bobby Ronnie
CCS	Andy Shields
BE	John Skegg
ACPO(S)	William Skelly
Harwell	Tony Tierney
CNC	Walter Walker
National Assembly for Wales	Robert Williams
CFOA	Des Williamson
OCNS	
ACPO	

PROCESS REVIEW SUB GROUP

TERMS OF REFERENCE

- To identify new developments and issues in civil nuclear emergency planning
- To oversee and project manage a work plan including considering and making recommendations for amendments to the Consolidated Guidance.
- To advise NEPLG on the work plan and project status.

CURRENT STATUS

The group met on 22 November 2007. The group discussed STAC Guidance and the Consolidated Guidance. The next meeting will take place on 22 May 2008 and it was agreed that the meeting should address ICRP revisions to the IRR.

MEMBERSHIP

Organisation	Member
BERR (Chair)	Louise Robson Dawn Ferrier
Scottish Executive	Bobby Ronnie
HPA	Lesley Prosser
LGA	David Humphreys
NII	Bob Powell
British Energy	John Skegg
UKAEA	Terry Kelly
Magnox South	Keith Pearce
Magnox North	Peter Fenn
GO	Julie Dawber
CFOA	Des Williamson
ACPO(S)	William Skelly
SEPA	Bill Lyons
CCS	Andy Shields

LESSONS LEARNT SUB GROUP

TERMS OF REFERENCE

- To receive an update to the BERR Action Tracking Paper and to propose a draft report which summarises the lessons of level 2 & 3 exercises held during the previous emergency exercise planning year. This report would be a statement of the overall view of exercises together with a summary of the overarching matters and issues which need to be either considered or resolved. The sub group to submit the draft report to the summer meeting of NEPLG for endorsement, comment and further dissemination.
- To consider at the winter meeting the progress reported on the recommendations submitted to the summer meeting. The updated Action Tracking Paper, produced by BERR, will contain the recommendations, which will have been agreed by NEPLG in the NEPLG LLSG final report. To this end, each member of LLSG would report on progress on actions falling to its constituency. Collective comment might be appropriate for action of a generic nature or of a national dimension. LLSG would agree updates and amendments to the Action Tracking Paper, for submission to the winter meeting of NEPLG for endorsement, comment and further dissemination.

CURRENT STATUS

LLSG met on 22 November. The main items for discussion were smarter management of the Action Tracking Paper, lessons learned from Buncefield and learning from non-nuclear events. The next meeting will take place on 22 May '08.

MEMBERSHIP

Organisations	Member
NII (Chair)	Bob Powell Hugh Anderson
BE	John Skegg
Magnox South	Keith Pearce
Magnox North	Peter Fenn
Sellafield Ltd	Norman McPhail
UKAEA	Terry Kelly
Ministry of Defence	Stan Cameron
HPA	Lesley Prosser
Food Standards Agency	Cathy Alexander
ACPO	
ACPO Scotland	William Skelly

BERR	Louise Robson
Environment Agency	Carol Attwood
Rimnet	Keith Binfield
Scottish Executive	Bobby Ronnie
Met. Office	Graeme Leitch
Department of Health	Ian Chell
LGA	David Humphreys
Scottish Environment Protection Agency	Bill Lyons
CFOA	Des Williamson

TRAINING SUB GROUP

TERMS OF REFERENCE

- To examine the relevance of the current training course to its customers and compare its added value to other response training.
- To identify what changes are required.
- To produce revised training materials to meet the identified need by April '08.

CURRENT STATUS

The group met on 28 September 2007. It discussed work being addressed by Ian Dickinson and EPC on the development of a “masterclass” and Keith Pearce’s work on Training Needs Analysis. It should meet again in March 2008 when a draft programme for the masterclass is available.

MEMBERSHIP

Organisation	Member
NII	Hugh Anderson (Chair)
BERR	Louise Robson
URENCO	Anne Marie Roach
EPC	Winston Kobylka
BE	John Skegg
Magnox	Keith Pearce
ACPO(S)	William Skelly
HPA	Lesley Prosser
Scottish Executive	Bobby Ronnie
Springfields	Christopher Lloyd

MEDIA SUB GROUP

Terms of reference

- Promote the use of the MBC Guide to improve the quality of the media response for exercises and in the event of an emergency.
- Consider the wider communications aspects of emergency planning and how they fit in with the media side.
- Test the robustness of arrangements in a specific media exercise.

CURRENT STATUS

The group met on 2 November 2007. Terms of Reference were agreed. It will meet again to progress work towards a test of media arrangements after NEPLG has endorsed the approach in January 2008.

MEMBERSHIP

Organisation	Member
BE	Julie Bennett (Chair)
SE	Bobby Ronnie
SE	Jason Wassell
HPA	Liz Francis
BERR	Louise Robson
GNN	Peter Whitbread
NII	Bob Powell
Magnox	Tim Jones
Magnox	Nigel Monckton
FSA	Cathy Alexander
LGA	Bernard Kershaw
EA	Adrian Westwood
GO	Julie Dawber

NUCLEAR LIABILITY CLAIMS HANDLING SUB GROUP

TERMS OF REFERENCE

- Define the scope of a claims handling response in terms of the magnitude of a 'nuclear emergency'
- Understand the potential liability of licensees under the Nuclear Installations Act Understand the types of claim likely to be submitted taking into account current legislation
- Consider the implications of impending changes to the Paris/ Brussels Conventions

- Identify the nature and number of potential claimants
- Record the respective obligations of the providers of financial security and HMG
- Review industry best practice claims response (e.g. insurance industry windstorm/ inundation, foreign nuclear pools, HMG foot & mouth compensation)
- Develop procedures for informing claimants of their rights against site licensees
- Develop procedures for logging, processing, adjusting and paying claims lodged against site licensees using third party service providers/ claims handlers as required
- Set up appropriate claims funding/ payment systems to deliver expeditious compensation
- Negotiate appropriate framework agreements with service providers with due consideration to public procurement obligations
- Establish and test the resilience of procedures developed
- Agree basis and frequency of ongoing testing of procedures developed
- Monitor/ update the programme from time to time to maintain its efficacy and responsiveness

Full Terms of Reference can be found on the BERR website.

CURRENT STATUS

The group met on 20 November 2007 to discuss future work programme with a contractor. Duncan Poole – NDA – attended NEPLG in January to present the work of this group.

MEMBERSHIP

Organisation	Member	
BERR	Louise Robson	
NRI	Mark Tetley	
NRI	Alan Aldridge	
NDA	Duncan Poole	
BE	Kitty Sinclair	

FLU PANDEMIC SUB GROUP

TERMS OF REFERENCE

- The Flu Pandemic Sub Group is an ad hoc group set up to monitor developments in flu pandemic planning and guidance and to ensure that the industry is closely aligned to this planning.

CURRENT STATUS

The group met on 2 November 2007. It was agreed that 2 members should attend the E3c Flu Pandemic working group. The group also identified gaps and key dependencies and will meet again when the E3c sub group has something to report.

MEMBERSHIP

Organisation	Member
SE	Bobby Ronnie
SE	William Millar
BE	Ian Moffat
Magnox South	Keith Pearce
Magnox North	Pauline Dodd
NII	Bob Powell
BERR	Louise Robson
BERR	Charles Branch

UK NUCLEAR RECOVERY PLANNING GROUP

TERMS OF REFERENCE

- Develop recovery strategy to direct and focus on:
 - the gaps in UK recovery capability
 - improvements in our recovery capability that we aim to deliver or influence
 - work streams to achieve the improvements
 - how legislation may help
- an education strategy to ensure that local authorities in particular, have a common and consistent understanding of what recovery is, the issues we face and the best approaches for dealing with them
- Develop and implement a project plan to manage the work streams, monitor progress and manage risks.
- Improve NEPLG guidance on recovery
- Provide a focus for sharing good practice and driving improvements in recovery plans
- Provide strategic co-ordination of nuclear recovery planning and exercising across the UK
- Share lessons from CBRN and other incidents so they can be addressed where relevant, in nuclear recovery plans.
- Engage with other specialist groups with interests in recovery e.g. National Recovery Working Group, EURANOS, FARMING, Agriculture Food Countermeasures Working Group (AFCWG).
- Promote awareness of tools and models relevant to recovery.

- Keep a watching brief on changes in legislation, national and local government and any other areas which have a potential to affect recovery planning.

CURRENT STATUS

The group met on 8 January 2008. Members reviewed the work carried out by the 4 workstreams. Comments were put forward on the new Recovery Plan template which David Humphreys presented to NEPLG for endorsement on 31 January. Carol Attwood proposed to invite a new member from GDS to join the group. The next meeting will take place end May 2008.

MEMBERSHIP

Organisation	Member
EA	Carol Attwood
DFT	Nicholas Barton
EA	Rebecca Cleverley
SEPA	Bill Lyons
HPA	Anne Nisbet
HPA	Gareth Roberts
BERR	Louise Robson
NII	Bob Powell
LGA	David Humphreys
MOD	Stan Cameron
FSA	Jocelyn Harvey

Louise Robson
BERR
March 2008