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# Office of the Parliamentary Commissioner for Administration and Health Service Commissioner for England†

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## Introduction

1. The Parliamentary Commissioner for Administration and Health Service Commissioner for England's resource estimate includes one request for resources. RfR 1 – 'To undertake the work of the Parliamentary Commissioner for Administration and Health Service Commissioner for England' includes staff salaries, general administrative costs and capital expenditure programmes, and financial provision to cover the same costs for the Welsh Administration Ombudsman. In addition, this RfR covers residual expenditure in support of the Health Service Commissioner for Wales and the Scottish Public Services Ombudsman, together with cost sharing arrangements with the Commission for Local Administration in England. Expenditure incurred on behalf of the devolved or other bodies is recovered through Appropriation in Aid.

2. Symbols are explained in the Introduction to this booklet.

†In the Vote on Account the title for the Office was described as 'Office of the Parliamentary Commissioner and Health Service Commissioner for England'.

**Part I**

	£
<b>Request for Resources 1: To undertake the work of the Parliamentary Commissioner for Administration and the Health Service Commissioner for England</b>	<b>18,130,000</b>
<b>Total net resource requirement</b>	<b>18,130,000</b>
<b>Net cash requirement</b>	<b>19,382,000</b>

Amounts required in the year ending 31 March 2005 for expenditure by the Office of the Parliamentary Commissioner for Administration and Health Service Commissioner for England on:

**RfR 1: To undertake the work of the Parliamentary Commissioner for Administration and the Health Service Commissioner for England**

Administration costs; capital expenditure; providing services to support the Welsh Administration Ombudsman, the Health Service Commissioner for Wales and the Scottish Public Services Ombudsman; and associated non-cash items.

The **Office of the Parliamentary Commissioner for Administration and Health Service Commissioner for England** will account for this Estimate.

	Net total	Allocated in Vote on Account	Balance to complete
	£	£	£
<b>RfR 1</b>	18,130,000	7,332,000	10,798,000
<b>Total net resource requirement</b>	18,130,000	7,332,000	10,798,000
<b>Net cash requirement</b>	19,382,000	7,328,000	12,054,000

**Part II: Subhead detail**

£'000

2004-05						2003-04 Provision	2002-03 Outturn		
Resources						Capital		Net Total Resources	Net Total Resources
Admin	Other Current	Grants	Gross Total	A in A	Net Total	Capital	Non- operating A in A		
1	2	3	4	5	6	7	8	9	10
<b>RfR 1: To undertake the work of the Parliamentary Commissioner for Administration and Health Service Commissioner for England</b>									
-	19,205	-	19,205	1,075	18,130	2,000	-	16,295	15,291
<b>Spending in Departmental Expenditure Limits (DEL)</b>									
<i>Central Government spending</i>									
A Administration									
-	19,205	-	19,205	1,075	18,130	2,000	-	16,295	15,291
<b>Total for Estimate:</b>									
-	19,205	-	19,205	1,075	18,130	2,000	-	16,295	15,291

**Part II: Resource to cash reconciliation**

	£'000		
	2004-05 Provision	2003-04 Provision	2002-03 Outturn
<b>Net Total Resources</b>	18,130	16,295	15,291
<b>Voted capital items</b>			
Capital	2,000	786	-
Less Non-operating A-in-A	-	-	-
<b>Total net voted capital</b>	<u>2,000</u>	<u>786</u>	-
<b>Accruals to cash adjustment</b>			
Adjustments to remove non-cash items:			
Cost of Capital charges	-60	-140	-136
Depreciation	-838	-641	-593
New provisions and adjustments to previous provisions	-	-532	-806
Profit/loss on sale of assets	-	-	-
Prior period adjustments	-	-	-
Other non-cash items	-50	-25	-46
Increase (+) / Decrease (-) in stock	-	-	-
Increase (+) / Decrease (-) in debtors	-20	-	-
Increase (-) / Decrease (+) in creditors	-	-	-
Use of provisions	<u>220</u>	<u>386</u>	<u>297</u>
<b>Total accruals to cash adjustments</b>	<b>-748</b>	<b>-952</b>	<b>-1,284</b>
<b>Excess cash to be CFERd</b>	-	-	-
<b>Net Cash Requirement</b>	<b>19,382</b>	<b>16,129</b>	<b>14,007</b>

**Part III: Extra receipts payable to the Consolidated Fund**

No CFER income or receipts are expected in 2004-05. None were received in 2003-04 or 2002-03.

## Forecast Operating Cost Statement

	2004-05 Provision	2003-04 Provision	2002-03 Outturn	£'000
<b>Net administration costs:</b>				
RfR 1	-	-	-	-
<b>Net programme costs:</b>				
RfR 1	18,130	16,295	15,291	
Net non-voted programme costs	<u>150</u>	<u>140</u>	<u>137</u>	
<b>Total net programme costs</b>	<b>18,280</b>	<b>16,435</b>	<b>15,428</b>	<b>15,428</b>
<b>Total Net Operating Cost</b>	<b>18,280</b>	<b>16,435</b>	<b>15,428</b>	<b>15,428</b>
<i>of which:</i>				
<b>Net Resource Outturn</b>	<b>18,130</b>	<b>16,295</b>	<b>15,291</b>	<b>15,291</b>
CFERs	-	-	-	-
Non-voted expenditure	150	140	137	137
<b>Resource Budget Outturn</b>	<b>18,280</b>	<b>16,435</b>	<b>15,428</b>	<b>15,428</b>

## Notes to the Main Estimate

### Reconciliation of resource expenditure between Estimates, Accounts and Budgets

	£'000		
	2004-05 Provision	2003-04 Provision	2002-03 Outturn
<b>Net Resource Outturn (Estimates)</b>	<b>18,130</b>	<b>16,295</b>	<b>15,291</b>
<i>Adjustments to remove:</i>			
provision voted for earlier years	-	-	-
<i>Adjustments to additionally include:</i>			
non-voted expenditure in the OCS	150	140	137
Consolidated Fund Extra Receipts in the OCS	-	-	-
Other adjustments	-	-	-
<b>Net Operating Cost (Accounts)</b>	<b>18,280</b>	<b>16,435</b>	<b>15,428</b>
<i>Adjustments to remove:</i>			
capital grants to local authorities	-	-	-
capital grants financed from the Capital Modernisation Fund	-	-	-
European Union income and related adjustments	-	-	-
voted expenditure outside the budget	-	-	-
<i>Adjustments to additionally include:</i>			
other Consolidated Fund Extra Receipts	-	-	-
resource consumption of non departmental public bodies	-	-	-
unallocated resource provision	-	-	-
Other adjustments	-	-	-
<b>Resource Budget Outturn (Budget)</b>	<b>18,280</b>	<b>16,435</b>	<b>15,428</b>
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	18,280	16,435	15,428
Annually Managed Expenditure (AME)	-	-	-

### Reconciliation of capital expenditure between Estimates and Budgets

	£'000		
	2004-05 Provision	2003-04 Provision	2002-03 Outturn
<b>Net Voted Capital Outturn (Estimates)</b>	<b>2,000</b>	<b>786</b>	<b>-</b>
<i>Adjustments to remove:</i>			
gains / losses from sale of capital assets	-	-	-
<i>Adjustments to additionally include:</i>			
other Consolidated Fund Extra Receipts	-	-	-
capital spending by non-departmental public bodies	-	-	-
capital grants to local authorities	-	-	-
capital grants financed by the Capital Modernisation Fund	-	-	-
local authority credit approvals	-	-	-
capital spending by levy funded bodies	-	-	-
unallocated capital provision	-	-	-
Other adjustments	-	-	-
<b>Capital Budget Outturn (Budget)</b>	<b>2,000</b>	<b>786</b>	<b>-</b>
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	2,000	786	-
Annually Managed Expenditure (AME)	-	-	-

## Notes to the Main Estimate *(continued)*

### Explanation of Accounting Officer responsibilities

Appointment as Parliamentary Commissioner for Administration and Health Service Commissioner for England carries with it the duties of Accounting Officer for the Office of the Parliamentary Commissioner for Administration and Health Service Commissioner for England with responsibility for preparing the Office's Estimate.

The allocation of Accounting Officer responsibilities in the Office of the Parliamentary Commissioner for Administration and Health Service Commissioner for England is as follows:

**Request for Resources 1:** Ms Ann Abraham Accounting Officer and Permanent Head of Office

The responsibilities of an Accounting Officer, including responsibility for the propriety and regularity of the public finances for which an Accounting Officer is answerable, for keeping proper records and for safeguarding the Office's assets, are set out in the Accounting Officers' Memorandum issued by the Treasury and published in *Government Accounting*.

## Notes to the Main Estimate *(continued)*

### Analysis of appropriations in aid (A in A)

	£'000					
	2004-05 provision		2003-04 provision		2002-03 outturn	
	Operating A in A	Non- operating A in A	Operating A in A	Non- operating A in A	Operating A in A	Non- operating A in A
<b>RfR 1: To undertake the work of the Parliamentary Commissioner for Administration and the Health Service Commissioner for England</b>						
Receipts from the Scottish Public Service Ombudsman	100	—	560	—	500	—
Receipts from the Welsh Administration Ombudsman	175	—	176	—	85	—
Receipts from the Health Service Commissioner for Wales	700	—	452	—	415	—
Receipts from the Commission for Local Administration in England	100	—	200	—	—	—
<b>Total RfR 1</b>	<b>1,075*</b>	<b>—</b>	<b>1,388</b>	<b>—</b>	<b>1,000</b>	<b>—</b>

\*Amount to be applied as operating appropriations in aid in addition to the net total arising from charges levied on the Welsh Administration Ombudsman, the Health Service Commissioner for Wales, the Scottish Public Services Ombudsman and the Commissioner for Local Administration in England for the provision of ombudsman and support services.

**Notes to the Main Estimate (continued)****Departmental Expenditure Limits (DEL)**

	<b>£'000</b>		
	<b>Voted*</b>	<b>Non-voted</b>	<b>Total</b>
Resource DEL	18,130	150	18,280
Capital DEL	2,000	—	2,000
Less depreciation	–838	—	–838
<b>Total DEL</b>	<b>19,292</b>	<b>150</b>	<b>19,442</b>

**Comparisons of provision sought with final provision and forecast outturn for the previous year**

The total net resource sought for 2004-05 of £18,130,000 is 11.3 per cent higher than the final provision and forecast outturn for 2003-04 of £16,295,000.

**Cash which may be retained to offset expenditure**

	<b>£'000</b>		
	<b>2004-05 provision</b>	<b>2003-04 provision</b>	<b>2002-03 outturn</b>
Cash which may be retained by the office to offset expenditure in the year due to its relationship with income (operating and non-operating) that has been or will be appropriated in aid	1,075	1,388	1,000

