

# Privy Council Office

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## Introduction

1. This Estimate provides for the administration costs of the Privy Council Office which is mainly responsible for Royal Charters and Orders in Council; and the Judicial Committee of the Privy Council, the highest court of appeals from certain Commonwealth countries, and for devolution issues arising under the devolution legislation 1998. The Estimate also provides the cost of running of the private offices and salaries of the Lord President of the Council and Leader of the House of Lords, and the Leader and Deputy Leader of the House of Commons.
2. Symbols are explained in the Introduction to this booklet.

## Part I

	£
<b>RfR 1 Ensuring the orderly conduct of Privy Council Office business</b>	<b>4,158,000</b>
<b>Total net resource requirement</b>	<b>4,158,000</b>
<b>Net cash requirement</b>	<b>4,152,000</b>

Amounts required in the year ended 31 March 2005 for expenditure by the Department of Her Majesty's Privy Council on:

### **RfR 1 Ensuring the orderly conduct of Privy Council Office business**

Administration and associated non-cash items

The **Privy Council Office** will account for this Estimate

	Net total	Allocated in Vote on Account	Balance to complete
	£	£	£
<b>RfR 1</b>	4,158,000	1,557,000	2,601,000
<b>Total net resource requirement</b>	4,158,000	1,557,000	2,601,000
<b>Net cash requirement</b>	4,152,000	1,570,000	2,582,000

**Part II: Subhead detail**

£'000

2004-05						2003-04 Provision	2002-03 Outturn		
Resources						Capital		Net Total Resources	Net Total Resources
Admin	Other Current	Grants	Gross Total	A in A	Net Total	Capital	Non- operating A in A		
1	2	3	4	5	6	7	8	9	10
<b>RfR 1: Ensuring the orderly conduct of Privy Council Office business</b>									
4,198	-	-	4,198	40	4,158	69	-	3,961	3,619
<b>Spending in Departmental Expenditure Limits (DEL)</b>									
<i>Central Government spending</i>									
A Administration									
4,198	-	-	4,198	40	4,158	69	-	3,961	3,619
<b>Total for Estimate:</b>									
4,198	-	-	4,198	40	4,158	69	-	3,961	3,619

## Part II: Resource to cash reconciliation

	£'000		
	2004-05 Provision	2003-04 Provision	2002-03 Outturn
<b>Net Total Resources</b>	4,158	3,961	3,619
<b>Voted capital items</b>			
Capital	69	62	18
Less Non-operating A-in-A	-	-	-
<b>Total net voted capital</b>	<u>69</u>	<u>62</u>	<u>18</u>
<b>Accruals to cash adjustment</b>			
Adjustments to remove non-cash items:			
Cost of Capital charges	-9	-8	-6
Depreciation	-32	-27	-22
New provisions and adjustments to previous provisions	-	-	-
Profit/loss on sale of assets	-	-	-
Prior period adjustments	-	-	-
Other non-cash items	-34	-34	-34
Increase (+) / Decrease (-) in stock	-	-	-
Increase (+) / Decrease (-) in debtors	-	-	-39
Increase (-) / Decrease (+) in creditors	-	-	-33
Use of provisions	-	-	17
<b>Total accruals to cash adjustments</b>	<u>-75</u>	<u>-69</u>	<u>-117</u>
<b>Excess cash to be CFERd</b>	-	-	-
<b>Net Cash Requirement</b>	4,152	3,954	3,520

## Part III: Extra receipts payable to the Consolidated Fund

No CFER income or receipts are expected in 2004-05. None were received in 2003-04 or 2002-03.

## Forecast Operating Cost Statement

	2004-05 Provision	2003-04 Provision	2002-03 Outturn	£'000
<b>Net administration costs:</b>				
RfR 1	4,158	3,961	3,619	
<b>Net programme costs:</b>				
RfR 1	-	-	-	
<b>Total net programme costs</b>	-	-	-	
<b>Total Net Operating Cost</b>	4,158	3,961	3,619	
<i>of which:</i>				
<b>Net Resource Outturn</b>	4,158	3,961	3,619	
CFERs	-	-	-	
Non-voted expenditure	-	-	-	
<b>Resource Budget Outturn</b>	4,158	3,961	3,619	

## Notes to the Main Estimate

### Reconciliation of resource expenditure between Estimates, Accounts and Budgets

	£'000		
	2004-05 Provision	2003-04 Provision	2002-03 Outturn
<b>Net Resource Outturn (Estimates)</b>	<b>4,158</b>	<b>3,961</b>	<b>3,619</b>
<i>Adjustments to remove:</i>			
provision voted for earlier years	-	-	-
<i>Adjustments to additionally include:</i>			
non-voted expenditure in the OCS	-	-	-
Consolidated Fund Extra Receipts in the OCS	-	-	-
Other adjustments	-	-	-
<b>Net Operating Cost (Accounts)</b>	<b>4,158</b>	<b>3,961</b>	<b>3,619</b>
<i>Adjustments to remove:</i>			
capital grants to local authorities	-	-	-
capital grants financed from the Capital Modernisation Fund	-	-	-
European Union income and related adjustments	-	-	-
voted expenditure outside the budget	-	-	-
<i>Adjustments to additionally include:</i>			
other Consolidated Fund Extra Receipts	-	-	-
resource consumption of non departmental public bodies	-	-	-
unallocated resource provision	-	-	-
Other adjustments	-	-	-
<b>Resource Budget Outturn (Budget)</b>	<b>4,158</b>	<b>3,961</b>	<b>3,619</b>
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	4,158	3,961	3,619
Annually Managed Expenditure (AME)	-	-	-

### Reconciliation of capital expenditure between Estimates and Budgets

	£'000		
	2004-05 Provision	2003-04 Provision	2002-03 Outturn
<b>Net Voted Capital Outturn (Estimates)</b>	<b>69</b>	<b>62</b>	<b>18</b>
<i>Adjustments to remove:</i>			
gains / losses from sale of capital assets	-	-	-
<i>Adjustments to additionally include:</i>			
other Consolidated Fund Extra Receipts	-	-	-
capital spending by non-departmental public bodies	-	-	-
capital grants to local authorities	-	-	-
capital grants financed by the Capital Modernisation Fund	-	-	-
local authority credit approvals	-	-	-
capital spending by levy funded bodies	-	-	-
unallocated capital provision	-	-	-
Other adjustments	-	-	-
<b>Capital Budget Outturn (Budget)</b>	<b>69</b>	<b>62</b>	<b>18</b>
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	69	62	18
Annually Managed Expenditure (AME)	-	-	-

## Notes to the Main Estimate *(continued)*

### **Explanation of Accounting Officer responsibilities**

The Treasury has appointed the Clerk of the Council, Mr Alex Galloway, as Accounting Officer to the Privy Council Office with responsibility for preparing the Department's Estimate.

The responsibilities of an Accounting Officer including responsibility for the propriety and regularity of public finances for which an Accounting Officer is answerable, for keeping proper records and for safeguarding the Department's assets, are set out in the Accounting Officer's Memorandum, issued by the Treasury and published in *Government Accounting*.

## Notes to the Main Estimate *(continued)*

### Analysis of appropriations in aid (A in A)

	£'000					
	2004-05 provision		2003-04 provision		2002-03 outturn	
	Operating A in A	Non- operating A in A	Operating A in A	Non- operating A in A	Operating A in A	Non- operating A in A
<b>RfR 1: Ensuring the orderly conduct of Privy Council Office business</b>	<b>40</b>	—	<b>596</b>		<b>40</b>	
Fees and receipts						
<b>Total A in A</b>	<b>40*</b>	—	<b>596</b>		<b>40</b>	

\*Amount that may be applied as appropriations in aid in addition to the net total arising from fees levied in respect of appeals and other proceedings before the Judicial Committee of the Privy Council and receipt from the Cabinet Office in respect of a machinery of Government change.

## Notes to the Main Estimate *(continued)*

### Details of 2003-04 Administration Costs Limits £'000

	Gross provision	Income	Total administration costs limit
Departments to insert details of limits as necessary which must sum to the total below	4,198	–40	4,158
<b>Gross administration costs limits</b>			
Departments to insert details of limits as necessary which must sum to the total below			
<b>Net administration costs limits</b>	—	—	—

### Details of 2003-04 Departmental Expenditure Limits £'000

	Voted*	Non-voted	Total
<b>Resource DEL</b>	4,158	—	4,158
<b>Capital DEL</b>	69	—	69
<b>less depreciation</b>	–32	—	–32
<b>Total DEL</b>	4,195	—	4,195

- \* i. *Capital DEL includes items treated as resource in Estimates and Accounts, but which are treated as part of Capital DEL, under full Resource Accounting and Budgeting, as implemented in the 2002 Spending Review.*
- ii. *Excludes EU receipts included in Estimates, but excluded in Budgets.*

### Comparison of provision sought with final provision and forecast outturn

The total net resource sought for 2004-05 of £4,158,000 is 5% higher than the final net provision for 2003-04 of £3,961,000 and 5% higher than the forecast outturn for 2003-04 of £3,961,000.

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**Notes to the Main Estimate (continued)****Cash which may be retained to offset expenditure****£'000**

Cash which may be retained by the department to offset expenditure in the year due to its relationship with income (operating and non-operating) that has been or will be appropriated in aid

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	<b>2004-05 provision</b>	<b>2003-04 provision</b>	<b>2002-03 outturn</b>
	40	40	40

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